

APPEL D'OFFRES-i - VIA « I-SOURCING »

Call for Tenders No. 18-130234-A

Call for Tenders relating to provision of a Learning Management System (LMS) for EUROCONTROL IANS Site.

General Context :

EUROCONTROL is the European Organisation for the Safety of Air Navigation. EUROCONTROL's Institute of Air Navigation Services (IANS), based in Luxembourg, is primarily concerned with providing operational, technical and managerial training to Air Traffic Management (ATM) staff in the EUROCONTROL Member States.

Specific Context :

The development and delivery of courses are part of IANS core activities. To support the delivery of courses, EUROCONTROL is using a Learning Management System (LMS).

EUROCONTROL is constantly seeking the adaptation of its course delivery services to the evolution of its needs. The aim of this call for tenders is to select an LMS that would support its needs for the next 5 years.

Who should tender: Contractors who can propose the requested services in accordance with the specific requirements detailed in the tendering documents.

Closing date: 18 July 2018 at 15:00:00 (Local (Brussels) Time)

Point of Contact:

If you wish to receive the call for tenders please see the "important notice" below and if you have any other related questions, please contact:

Mrs. Antonia GUERRERO
EUROCONTROL Procurement Services
e-mail: antonia.guerrero@eurocontrol.int
tel.: ++32 2 729 38 95
fax.: ++32 2 729 91 42

European
Organisation for the
Safety of
Air Navigation

Organisation
européenne pour la
sécurité de la
navigation aérienne

Rue de la Fusée, 96
B- 1130 Bruxelles
Tel: +32.2.729.90.11
Fax:+32.2.729.90.44
Telex: 21173 EUROC B

APPEL D'OFFRES-i - VIA « I-SOURCING »

IMPORTANT NOTICE

The full i-call for tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-call for tenders documentation please read and follow carefully the instructions below:

1. **If you are already registered in the EUROCONTROL Supplier Portal, please send an e-mail to the Point of Contact mentioned above to get access to the documentation.**
2. **If you are not yet a EUROCONTROL supplier, please follow the 4-step process described on the following link:**

<http://www.eurocontrol.int/articles/supplier-portal-registration-procedure>

3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall **be made electronically** and shall be exclusively made in strict accordance with the instructions given in the "NOTICE CONCERNING THE PRESENTATION OF TENDERS".
5. You may:
 - a) print out the documents;
 - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
 - c) use print-outs of the electronic i-call for tenders documents for the submission of tenders (especially Form i-AF32CFT).
6. You may not:
 - a) modify, edit and/or change the electronic documents;
 - b) transmit such documents to any third person who has no need to know them;
 - c) post such documents on any private or public website;
 - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
 - e) transmit the documents without indication of the source.
7. EUROCONTROL reserves the right not to send you the tender documentation, if your company is considered as incapable of submitting an offer to the i-call for tenders (size of the project, complexity etc.).

An environmental notice:

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.