

APPEL D'OFFRES-i - VIA « I-SOURCING »

No. 17-220521-A

SESAR 2020 - Human Performance Assessment

The purpose of the Contract to be let with the successful Tenderer is to:

- o Carry out a combined Human Performance Assessment for Project 07-03 and Project 18-01 in full alignment with the SESAR HP reference material. Project 07-03 and Pj18-01 deliver one OSED together
- o Write the HP chapter in the performance report in the OSED 2018 and 2019
 - Contribute to building the consolidated HP case by providing the results and input from the HP assessment of PJ 07-03 and PJ18-01.

Who should tender:

The Contractor Personnel shall :

- Demonstrate experience in the SESAR Operational Concepts of relevance
- Demonstrate confirmed experience as Human Performance practitioner in European ATM
- Demonstrate a proven experience in applying the SESAR Reference Material such as the Human Performance Methodology.
- Demonstrate proven experience of report writing in English from preparing and presenting board level briefing papers to the development of large and complex Human Performance assessment
- Demonstrate original and lateral thinking - additional ideas and individuality towards the specifications including a clear presentation of the chosen approach and stepping stones to develop the deliverables, initial project plan, etc. will be considered an important factor in the tender assessment.
- While satisfying all requirements above, the Contractor Personnel must be: (1) able to work in an international environment within the confines of being multi-cultural and multi-disciplinary; (2) autonomous and resourceful; (3) excellent in interpersonal and communication skills (listening); and (4) solution-oriented

European
Organisation for the
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Closing date: 20/09/2017, 15:00 Brussels time

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Point of Contact:

If you wish to receive the call for tender please see the "important notice" below and if you have any other related questions, please contact:

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IMPORTANT NOTICE

The full i-call for tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-call for tenders documentation please read and follow carefully the instructions below:

1. **If you are already registered in the EUROCONTROL Supplier Portal, please send an e-mail to the Point of Contact mentioned above to get access to the documentation.**
2. **If you are not yet a EUROCONTROL supplier, please follow the 4-step process described on the following link:**

<http://www.eurocontrol.int/articles/supplier-portal-registration-procedure>

3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall **be made electronically** and shall be exclusively made in strict accordance with the instructions given in the "NOTICE CONCERNING THE PRESENTATION OF TENDERS".
5. You may:
 - a) print out the documents;
 - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
 - c) use print-outs of the electronic i-call for tenders documents for the submission of tenders (especially Form i-AF32CFT).
6. You may not:
 - a) modify, edit and/or change the electronic documents;
 - b) transmit such documents to any third person who has no need to know them;
 - c) post such documents on any private or public website;
 - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
 - e) transmit the documents without indication of the source.

i-CALL FOR TENDERS



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7. EUROCONTROL reserves the right not to send you the tender documentation, if your company is considered as incapable of submitting an offer to the i-call for tenders (size of the project, complexity etc.).

An environmental notice:

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.