

CALL FOR TENDERS



APPEL D' OFFRES

REF. 17-110349-E

Call for Tenders for audit services aiming at producing an audit report on budget preparation and execution

EUROCONTROL is an intergovernmental organisation made up of 41 Member States. Founded in 1960, it is a civil-military organisation that has developed into a vital European repository of air traffic management (ATM) excellence.

The Audit Board is a standing Board of the EUROCONTROL Commission created in application of Article 22bis of the Statute of the Agency. It exercises the external audit function of the EUROCONTROL Agency. The scope of the Audit Board's work shall be to cover all operations of the Agency.

The Audit Board intends to carry out an audit on "***Budget preparation and execution***".

The aim of this Price Enquiry is to recruit an external auditor to support the Audit Board in conducting the above mentioned transparency audit.

Who should tender: Companies with a proven record in delivering consistently high standards of audit services for large international organisations.

Closing date: Wednesday 19 July 2017 at 15:00 (CET)

Point of Contact:

If you wish to receive the call for tenders or if you have any other related questions, please contact:

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IMPORTANT NOTICE

The full call for tenders' documentation is available in electronic format (.pdf) and will be sent by email. If you wish to obtain the call for tenders documentation please read and follow carefully the instructions below:

1. Send an e-mail to the Point of Contact mentioned above.
2. Confirm explicitly in your e-mail message that you have read and understood the contents of this "IMPORTANT NOTICE".
3. Upon receipt of the call for tenders' documentation, please send an acknowledgement of receipt to the Point of Contact.
4. Please be aware that electronic transmission is not secure and may be read by third parties.
5. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of electronic documents (or for the electronic documents themselves).
6. The paper copies of the call for tenders' documentation, which are available to potential tenderers upon request, shall at all times prevail.
7. **Tenders may not be submitted electronically** and must be made in strict accordance with the instructions given in the "NOTICE CONCERNING THE PRESENTATION OF PROPOSALS BY TENDERERS".
8. You may:
 - a) print out the documents;
 - b) forward the documents on a strictly need-to-know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
 - c) use print-outs of the electronic call for tender documents for the submission of tenders (especially Form AF3/2AO).
9. You may not:
 - a) modify, edit and/or change the electronic documents other than to submit the required information and to sign and stamp where appropriate;
 - b) transmit such documents to any third person who has no need to see them;
 - c) post such documents on any private or public website;
 - d) alter the originating source (EUROCONTROL) and or copyright signs, etc., or
 - e) transmit the documents without indication of the source.
10. EUROCONTROL reserves the right not to send you the tender documentation, if your company is considered incapable of submitting a suitable tender (size of the project, complexity etc.).

An environmental notice:

With a view to reducing the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the call for tenders documentation if you are actually considering to submit a tender.