

AVIS D'ENQUÊTE DES PRIX- VIA « I-SOURCING »

No. 17-110088-A

Recruitment of a full time Project Manager to the NM/NOM/AP (Airport Unit) to manage and support Central Europe Facility (CEF) projects.

EUROCONTROL is inviting tenders relating to the selection of an external technical Project Manager to manage and support the EUROCONTROL NMD/NOM/APT for the Central Europe Facility (CEF) funded project.

The selected Project Manager will have the following tasks:

- Manage technical project meetings
- Manage and support technical definition of user requirements with external partners and internal services (NTS and NMOC)
- Ensure that technical and user requirements are fed into the relevant release processes as to ensure timely delivery
- Further develop the operational and technical concepts and requirements with the external partners and internal services
- Managing the administrative aspects of the project execution
- Set-up and follow-up of project reporting requirements based on the SESAR Deployment Manager (SDM) and INEA guidelines
- Liaison with external project partners to secure correct reporting and follow-up
- Set-up and maintenance of the individual project plans with the external partners
- Planning and execution of progress meetings and related reporting
- Maintenance and follow-up of action lists
- Preparation of the financial claims per milestone for the Agency and the external partners as required

European
Organisation for the
Safety of
Air Navigation

Organisation
européenne pour la
sécurité de la
navigation aérienne

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Who should tender:

Companies who can demonstrate knowledge and experience in the following areas:

- Airport Operational Specialist
- General Project Management
- ATM Project Management
- Data Subscriptions
- IT Business Support
- IT Systems and Architecture
- ATM research and Development
- Systems Engineering

Closing date: 06 April 2017

Point of Contact:

If you wish to receive the price enquiry, **please see the “important notice” below** and if you have any other related questions, please contact:

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IMPORTANT NOTICE

The full i-price enquiry documentation is in electronic format (.pdf).

If you wish to obtain the i-price enquiry documentation please read and follow carefully the instructions below:

1. **If you are already registered in the EUROCONTROL Supplier Portal, please send an e-mail to the Point of Contact mentioned above to get access to the documentation.**
2. **If you are not yet a EUROCONTROL supplier, please follow the 4-step process described on the following link:**
<http://www.eurocontrol.int/articles/supplier-portal-registration-procedure>
3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall **be made electronically** and shall be exclusively made in strict accordance with the instructions given in the "NOTICE CONCERNING THE PRESENTATION OF TENDERS".
5. You may:
 - a) print out the documents;
 - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
 - c) use print-outs of the electronic i-price enquiry documents for the submission of tenders (especially Form i-AF32PE).
6. You may not:
 - a) modify, edit and/or change the electronic documents;
 - b) transmit such documents to any third person who has no need to know them;
 - c) post such documents on any private or public website;
 - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
 - e) transmit the documents without indication of the source.
7. EUROCONTROL reserves the right not to send you the tender documentation, if your company is considered as incapable of submitting an offer to the i-price enquiry (size of the project, complexity etc.).

An environmental notice:

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.

i-PRICE ENQUIRY

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